

COUNSELLOR

JOB DESCRIPTION

Reports to: Programmes Manager

Official Position Title: Counsellor

Position Grade: Middle Coordinator Level (3.2/6.3)

Home Office: Kwakha Indvodza Headquarters, Mbabane

Kwakha Indvodza, an equal opportunity employer seeks applicants for the above position.

MINIMUM REQUIREMENTS:

- Bachelor's degree in Counselling, Psychology, Mental Health Nursing or any related field
- Project management certificate an added advantage
- Minimum of 3 years of experience as a Counsellor, preferably working with young men or in a similar NGO setting
- Registration with a professional body is preferred
- Familiarity with online platforms and chat-based support services

KEY SKILLS

- Strong communication skills, both verbal and written.
- Empathy and understanding
- A non-judgemental attitude
- Patience and a calm manner
- Ability to cope with emotional situations
- Ability to relate to and adapt communication style to suit a wide range of people
- Display a genuine commitment to equality of opportunity and an understanding of the issues faced by ABYM

SUMMARY OF RESPONSIBILITIES:

- Provide counselling services on stress, trauma, anger, substance abuse, relationships, parenting and suicidal thoughts for men as a means of addressing one of the root causes of violence and abuse
- Conduct individual and group counselling sessions, as well as follow-up sessions as needed
- Develop and implement counselling programs and interventions tailored to the needs of our beneficiaries
- Collaborate with the project team to develop and maintain an online platform for men and boys.



24 JSM Matsebula Street, Mbabane, Eswatini
info@kwakhaindvodza.com / (+268) 24042265

- Engage in real-time chat sessions, offering emotional support, crisis intervention, and referrals.
- Maintain accurate and confidential records of counselling sessions and progress of beneficiaries
- Conduct presentations and workshops on relevant topics to raise awareness and promote mental well-being among our beneficiaries
- Stay up to date with current counselling practices and techniques, attend professional development training, and share knowledge and skills with the team
- Liaise with other mental health professionals, community organizations, and government agencies.
- Maintain accurate records of client interactions and outcomes.

Interested applicants should send their written applications together with a comprehensive Curriculum Vitae, Certified copies of academic certificates to careers@kwakhaindvodza.com.

N.B: Should you not hear from us within 3 weeks of the closing date, please consider your application unsuccessful.