

Administrative

Organization

Social  
Entrepreneurship

#### Chapter Structure Details:

- Project Coordinator
- Chapter Coordinator
- Lead Mentor
- Advisory and Volunteer Mentors

#### Project Coordinator:

- Maintains relationship mainly with Chapter Coordinators
- Weekly Status updates on Mondays (what plans are in place and how did last week go?)
- Holds each chapter fiscally responsible
- Reports any current needs to Executive Director
- Resolves Chapter problems and reports upward as needed
- Responsible for any needed training

#### Chapter Coordinator: 500ZAR wk (M-F 3 hours, SAT 5 hours= 20wk)

- Reports to Project Coordinator
- Plans all monthly activities in accordance to strategic vision
- Hold chapter fiscally responsible and sound
- Plans annual or biannual camp
- Plans chapter fun days
- Plans WEP programs
- Plans service outreach
- Coordinates Social-Entrepreneurship program with corporate

#### Advisory and Volunteer Mentors:

- Volunteer to assist Lead Mentor with Saturday activities and evening study sessions
- Lends a hand when they can and how they can within training parameters

#### Lead Mentor: 375 ZAR wk (M-F 3 hours, SAT 5 hours=20 wk)

- In charge of Reach OUT program
- At office during study time to assist and mentor
- At Saturday activities to assist the boys with current plans
- Seen by boys as stable influence and a pillar of KI.
- Charts on any major needs of the boys and chapter